



CASE Graduate Trainee Programme

Shape the Future of Advancement | [LEARN MORE](#)

Job Description

Why become a CASE Graduate:

If you are seeking a stimulating and varied career where you can make a difference this is the [graduate training programme](#) you are looking for!

CASE partners with world class universities and not-for-profit organisations to offer a unique hands-on learning experience.

Graduate trainees will have the opportunity to explore a full range of functions within the organisation's development office. You will learn the skills and knowledge to cultivate and manage philanthropic relationships as well as implement strategies to secure support.

This includes gaining experience and developing skills in donor relations, prospect management, annual and regular giving, fundraising campaigns, major gifts, events and partnerships.

You will also work with external organisations, potential donors while you develop an understanding of your organisation's strategic goals and priorities.

Who can apply:

Highly focused and motivated individuals who:

- Graduated or about to graduate
- Have a demonstrable interest in fundraising, volunteering, communications or event management.
- Previous experience of fundraising activities is desirable but not essential.

The programme is also opened to new starters or current employees who wish to transition into a career in fundraising, in advancement.

A bit more about you:

- Passionate about Education.
- Demonstrate a keen interest in developing a professional career in advancement.
- Believe in the power of education to change lives for the better.
- Has the ability to build healthy and long-lasting relationships.
- Creative with great communication and organisational skills.

You will also be able to adapt to a variety of situations, have the perseverance to pursue goals and work collaboratively in a team. You must also be flexible to respond to the needs of a dynamic work environment and have excellent IT skills in Word, PowerPoint and Excel in order to effectively progress through this programme.

Accepted degree subject:

Any



CASE Graduate Trainee Programme

Shape the Future of Advancement | [LEARN MORE](#)

Salary:

As a guide the basic salary will be approximately £18,000 - £20,000 per annum outside

London and £20,000 – £24,000 per annum in London. The salary will depend on each institution's own pay and grading structure. The host institutions are asked to provide a salary of at least the minimum wage to trainees for the duration of the programme on a full-time basis.

The trainee will be an employee of the host organisation for a 52-week period starting at the end of August. The organisation agrees to cover the trainee's salary, along with costs related to the programme management. This may vary depending on organisations and locations pay scale.

Location:

United Kingdom

Important dates:

Applications close on 28th February 2023 at 23:59 pm. Successful candidates will be invited to an assessment day in March 2023.

Diversity, Equity, Inclusion and Belonging:

CASE and participants are committed to providing a collaborative environment that is free of discrimination based on the grounds of race, religion, or political beliefs, ethnic or national origin, gender, age, marital status, sexuality, disability, or any other legally protected status.

We encourage applications from all backgrounds, communities and industries, and are committed to having a pool of applicants that is made up of individuals of diverse skills, experiences and abilities.

Please note that as per CASE Employment Policies and Procedures, as well as all employers' duty to prevent illegal working, successful candidates will be required to confirm eligibility to work in the UK prior to the start of their employment

How to apply:

To apply for this position, please visit [our secure application platform](#) supported by Cadmium.

Free webinar:

Interested and would like to hear more about the benefits of being a CASE Graduate??

Join us on **Thursday 8th December 2022 from 9:00 to 9:30 am (GMT)**, for an informative session on the programme. [Register for free](#) to hear more benefits about being a CASE Graduate, as well as application hints and tips!

If you encounter any challenges or would like more information on the Q&A session, please email us at europe@case.org or ring 0207 448 9958.