



COUNCIL FOR ADVANCEMENT
AND SUPPORT OF EDUCATION®

Membership Application LATIN AMERICA and CARIBBEAN

Thank you for your interest in CASE membership!

For more details on CASE member benefits, visit www.case.org/join-CASE.

Questions about CASE membership? Contact CASE at americalatina@case.org or +1-202-328-2273.

STEP 1 REVIEW MEMBERSHIP REQUIREMENTS

CASE membership is institutionally based. Member institutions pay an annual base dues amount calculated using the criteria listed below. Once an institution joins, all advancement staff employed by the institution are eligible to receive member benefits at no additional cost.

To be eligible for member status, institutions must be accredited by an agency recognized by the Council for Higher Education Accreditation or a similar agency accrediting independent schools or similar agency outside the U.S. However, non-profit alumni associations and/or foundations associated with proprietary educational institutions may be eligible to join CASE.

STEP 2 SELECT A MEMBERSHIP CATEGORY

Select the appropriate category for your institution:

- University
- International School
- Nonprofit Organization
- University Foundation

STEP 3 PROVIDE INSTITUTIONAL INFORMATION

INSTITUTION NAME

ADDRESS

ADDRESS 2

CITY

STATE

ZIP CODE

COUNTRY

PHONE

WEBSITE



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STEP 4 DESIGNATE A MEMBERSHIP COORDINATOR

Identify one individual at your institution to serve as your CASE membership coordinator. This person will receive correspondence related to the membership and will manage the annual membership renewal.

FULL NAME		JOB TITLE	
ADDRESS (IF DIFFERENT FROM INFORMATION IN STEP 3)		ADDRESS 2	
CITY	STATE	ZIP CODE	COUNTRY
PHONE		EMAIL	

STEP 5 IDENTIFY INSTITUTION PRESIDENT/ DIRECTOR OF SCHOOL

FULL NAME		
JOB TITLE		
ADDRESS (if different from information in step 3)		
ADDRESS 2		
CITY	STATE	ZIP CODE
PHONE		
EMAIL		

STEP 6 IDENTIFY DIRECTOR OF ADMINISTRATION/FINANCES

FULL NAME		
JOB TITLE		
ADDRESS (if different from information in step 3)		
ADDRESS 2		
CITY	STATE	ZIP CODE
PHONE		
EMAIL		

STEP 7 SUBMIT MEMBERSHIP APPLICATION

Submit your application to CASE by email (americalatina@case.org). We will respond to you within three business days with a membership packet and information about your membership dues amount. For additional membership information, visit www.case.org/join-case.