



COUNCIL FOR ADVANCEMENT AND SUPPORT OF EDUCATION®

Membership Application

CANADA

Thank you for your interest in CASE membership!

For more details on CASE member benefits, visit www.case.org/imagine.

Questions about CASE membership? Contact CASE at membersupportcenter@case.org or +1-202-328-2273.

STEP 1 REVIEW MEMBERSHIP REQUIREMENTS

CASE membership is institutionally based. Member institutions pay an annual base dues amount calculated using the criteria listed below. Once an institution joins, all advancement staff employed by the institution are eligible to receive member benefits at no additional cost.

To be eligible for voting member status, institutions must be accredited by an agency recognized by the Council for Higher Education Accreditation or a similar agency accrediting independent schools or similar agency outside the United States. Institutions must also be entitled to exemption from U.S. federal income tax under Section 115(a) of the U.S. Internal Revenue Code of 1954 as a public educational institution, or under Sections 501(c)(3) and 509(c)(1), (2) or (3) of this code or subsequent statutes. **Nonprofit educational institutions in other countries which meet the above standards, whether or not those institutions have actually requested or received a determination of that status from the IRS, are also eligible for membership.** Nonprofit organizations that do not meet these criteria may still affiliate with CASE as members with non-voting status. In accordance with CASE bylaws, proprietary (for-profit) educational institutions are not eligible for CASE membership. However, nonprofit alumni associations and/or foundations associated with proprietary educational institutions may be eligible to join CASE.

STEP 2 SELECT A MEMBERSHIP CATEGORY

A. Select the appropriate category for your institution:

- | | |
|---|---|
| <input type="checkbox"/> Four-Year University/College | <input type="checkbox"/> Community College |
| <input type="checkbox"/> Alumni Association or Institutionally Related Foundation for Four-Year Institution | <input type="checkbox"/> Independent School (K–12) |
| Organization type (select one): | <input type="checkbox"/> Educational Associate
(other nonprofit organizations) |
| <input type="checkbox"/> Alumni Association | |
| <input type="checkbox"/> Institutionally Related Foundation | |

B. Provide information about your institution (Educational Associates — proceed to Step 3):

Full-Time Equivalent (FTE) Student Enrollment:

(For alumni association and institutionally related foundation memberships, use the enrollment of the affiliated institution)

Status (select one):

- Canada Nonprofit/Charitable
- Canada Public/Provincial College or University

Accreditation (select one):

- Accredited
- Not Accredited



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STEP 3 PROVIDE INSTITUTIONAL INFORMATION

INSTITUTION NAME

ADDRESS

ADDRESS 2

CITY

PROVINCE

POSTAL CODE

COUNTRY

PHONE

WEBSITE

STEP 4 DESIGNATE A MEMBERSHIP COORDINATOR

Identify one individual at your institution to serve as your CASE membership coordinator. This person will receive correspondence related to the membership and will manage the annual membership renewal.

FULL NAME

JOB TITLE

ADDRESS (IF DIFFERENT FROM INFORMATION IN STEP 3)

ADDRESS 2

CITY

PROVINCE

POSTAL CODE

COUNTRY

PHONE

EMAIL

STEP 5 IDENTIFY INSTITUTION CEO

FULL NAME

JOB TITLE

ADDRESS (IF DIFFERENT FROM INFORMATION IN STEP 3)

ADDRESS 2

CITY

PROVINCE

POSTAL CODE

COUNTRY

PHONE

EMAIL

STEP 6 SUBMIT MEMBERSHIP APPLICATION

Submit your application to CASE. We will respond to you within three business days with a membership packet and information about your membership dues amount. Applications can be sent by email (membersupportcenter@case.org) or fax (+1-202-332-1964) to CASE. For additional membership information, visit www.case.org/imagine.