

ICHABODS[™] MOVING *forward*

Washburn University[™]

EMERGENCIES HAPPEN

Ichabods Moving Forward is a student-led philanthropic organization sponsored by the Washburn University Alumni Association and Foundation. We provide an opportunity for students to help fellow Ichabods through difficult times by supporting an emergency assistance fund for students and by students.



SUPPORT

Together, we can make a difference! By donating to the Ichabods Moving Forward emergency fund you will help a classmate in need. 100% of your donation goes into the emergency fund.

VOLUNTEER

Join us as an Ichabods Moving Forward Volunteer. Become an ambassador for philanthropy and empower our students to give back. Get involved by helping with university and alumni events throughout the year.



APPLY

We are currently accepting assistance applications either by referral or from a student in need. Help us raise awareness of Ichabods Moving Forward and the emergency assistance fund by sharing our mission with those who may need help in the future.

For more information about Ichabods Moving Forward, how you can get involved, and an opportunity to donate online visit us at wualumni.org/ichabodsmovingforward.



Washburn University Alumni Association and Foundation

Student Emergency Assistance Application

Student emergency assistance awards are granted from the Student Emergency Fund by Ichabods Moving forward, a student-led philanthropic organization sponsored by Washburn University Alumni Association and Foundation. Funding is made possible through the generosity of our students, faculty, staff and friends.

Description

The Student Emergency Fund is available to help students who experience unexpected and unforeseen circumstances which jeopardize their ability to continue their education. Assistance may be granted to students who have demonstrated a need for temporary financial assistance to remain a student at Washburn University. Emergency funds are limited, and availability varies based on fund balance. Assistance may only be granted once during a student's time at Washburn University.

Eligibility

- Must be a current, degree-seeking student at Washburn University
- Must have applied for other support through the Financial Aid Office
- Must be in good academic standing
- Must have exhausted all available loan, scholarship, grant/work opportunities

Only eligible applicants will be submitted to the Executive Council for review.

Application

Please complete the Emergency Assistance Application found at www.wualumni.org/ichabodsmovingforward and send supporting documentation to ichabodsmovingforward@wualumni.org.

We accept student referrals! Please submit your student in need to ichabodsmovingforward@wualumni.org. We will contact the student in need to have them complete the application needed for assistance. All referrals are kept confidential.

Applications may be completed online or printed and turned in to Washburn University Alumni Association and Foundation.

1729 SW MacVicar Ave
Topeka, KS 66604

Questions? Please call 785-670-1702 or email ichabodsmovingforward@wualumni.org

Applications are reviewed by the Ichabods Moving Forward Executive Council. We review applications Monday through Friday from 8am to 5pm. If submitted during normal business hours, applications are typically reviewed within 2 business days. All personal and identifying information is removed prior to Executive Council review. While we strive for prompt action, please understand, the funding process may take up to 1 to 2 weeks. If approved, payment will be made to the need itself (car repair, utility bill, etc.), Invoices, estimates, and other supporting documentation is required.

All final funding decisions must be approved by Washburn University Alumni Association and Foundation. Assistance awards are reported to Washburn University Financial Aid and may impact future financial aid.

Student Emergency Assistance Fund Application

Date: _____

Name: _____ WIN#: _____

Email: _____ Phone Number: _____

Current Address: _____

Class Standing: Freshman Sophomore Junior Senior Graduate Student

Major/Program of Study: _____

Expected Graduation Date: _____ Current Academic Advisor _____

Amount Needed: \$

If awarded, can Ichabods Moving Forward contact you for a statement about how you benefited from the assistance? Yes No

Have you received assistance from Ichabods Moving Forward in the past? Yes No

Statement of Need

Briefly describe why you need financial assistance and how it is temporary. How will emergency assistance help you? (500 words or less) Please include any invoices, statements, and or estimates related to the need.

Future Outlook

Briefly describe how assistance will impact your future at Washburn University. Is your current emergency situation impacting your ability to continue class? If so, how will assistance ensure you can continue your path to graduation? Please include any work you plan to acquire, loans you will receive, etc. (250 words or less)

Budget Proposal (See form attached)

Please give an estimated budget of the assistance you are requesting. Include a detailed response of how the assistance would be used. Please attach any receipts, bills or estimates for your expenses.

Invoices, statements and/or other documentation will be required for payment. Payment will not be made out to the applicant but to the vendor for goods/services needed.

Budget Proposal

Are you currently employed? Yes No No, but looking for work
 If so, monthly income: _____ Employer name: _____
 Marital status: _____ Number of dependents: _____

Estimated Income (per month)

Source	Amount (\$)
Earnings of Student	
Earnings of Spouse	
Parent's contribution	
Savings	
Child Support Received	
Financial Aid	
Scholarships/ Grants	
Other Income (please list below)	
Total Income per month	

Estimated Costs (per month)

Expense	Amount (\$)
Rent/Mortgage	
Food	
Transportation	
Utilities	
Child Care	
Cell Phone	
Cable/Internet	
Tuition/ Books/ Fees	
Other Expenses (please list below)	
Total Expenses per month	

Please include supporting documentation for the assistance needed. Examples: Invoices, estimates and/or other documentation that you feel might support your statement of need.

Student Financial Information Form

Student Emergency Assistance Application

I, _____, give permission to the Office of Student Financial Aid and Scholarships to release financial information and academic standing to Washburn University Alumni Association and Foundation regarding any financial support I may have been awarded from Washburn University. Information provided by Office of Student Financial Aid and Scholarships will be used to verify financial need and will remain strictly confidential. Please note, any awards received from WUAAF must be noted in your financial aid record and may impact future funding.

Signature

WIN _____

Date

Applicants DO NOT complete the lower portion.

This will be completed by Washburn University Alumni Association and Foundation during the application review.

To be completed by the Financial Aid Office.

Has the student exhausted all other funding avenues? Yes No

Printed Name of Financial Aid Office Associate

Signature:

Date: _____