

To join CASE as a community college member, the institution holding the membership or represented by the membership must be a public, primarily associates degree granting institution. An institution/organization holds membership in CASE and pays an annual base dues amount determined by its type and/or enrollment. The institutional membership provides membership to all staff. Staff may receive standard-level or premier-level benefits. Staff upgraded to premier membership receive added benefits for which there is a \$95 US/C\$95 fee. See page 5 for a list of benefits.

**Community College Membership Options:**

- (1) Single institution**
- (2) Foundation serving single institution:** FTE Enrollment category is determined by FTE Enrollment of institution represented by the foundation.
- (3) District or regional (not statewide) office serving multiple institutions:** Provides a single membership under which all institutions represented by the district or regional office are designated as members. FTE enrollment category is determined by the combined FTE enrollment of all represented institutions.
- (4) District or regional (not statewide) foundation serving multiple institutions:** Provides a single membership under which all institutions served by the district or regional foundation are designated as members. FTE enrollment category is determined by the combined FTE enrollment of all represented institutions.
- (5) Statewide system office or foundation:** Provides membership for the state system office or foundation only. Membership does not include institutions represented by the state system. Flat dues rate for this level of membership.

**Annual Base Dues**

Full-time Equivalent (FTE) Enrollment*	US \$	Canada (C\$)
0 - 499	390	315
500 – 1,999	550	440
2,000 - 4,999	790	630
5,000 - 9,999	1,150	920
10,000 - 19,999	1,525	1,220
20,000+	1,825	1,460
Statewide System Office (US)	1,370	

*\*For single institution foundation memberships, select the FTE enrollment category for the institution served by the foundation. For multi-institution district or regional office or foundation memberships, select the FTE enrollment category for the combined FTE of all the institutions represented by the office holding the membership. Statewide system office memberships may not serve as an umbrella membership for all represented institutions.*

**For additional membership information visit:** [www.case.org/membership](http://www.case.org/membership)

**Questions?**

Contact Membership at [membership@case.org](mailto:membership@case.org) or +1-202- 478-5673.

To be eligible for voting member status, institutions must be accredited by an agency recognized by the Council for Higher Education Accreditation or a similar agency accrediting independent schools or similar agency outside the US. Institutions must also be entitled to exemption from US federal income tax under Section 115(a) of the U.S. Internal Revenue Code of 1954 as a public educational institution, or under Sections 501(c)(3) and 509(c)(1), (2) or (3) of this code or subsequent statutes. Nonprofit educational institutions in other countries which meet the above standards, whether or not those institutions have actually requested or received a determination of that status from the IRS are also eligible for membership. Organizations that do not meet these criteria may still affiliate with CASE as members with non-voting status.



# Community College Membership Application (Institution, Foundation, District or System Office)

## PART 1: INSTITUTION / FOUNDATION / DISTRICT / SYSTEM INFORMATION

Institution/Organization Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Web site \_\_\_\_\_

Type (Select One):  Institution  Foundation  Regional or District Office or Foundation  Statewide System Office or Foundation (US)

Full-Time Equivalent (FTE) Enrollment: \_\_\_\_\_

Status (Select One):  US IRS 501(C)(3) Nonprofit/Charitable  US IRS 115 Public/State Colleges or University  
 Canada Non-Profit/Charitable  Canada Public/Provincial College of University

Accreditation (Select One):  Accredited  Not Accredited

## PART 2: MEMBERSHIP COORDINATOR

Identify one individual at your institution/organization to serve as your CASE membership coordinator. This person will receive correspondence related to the membership and will manage the annual membership renewal.

This person may be a (select one):  Member  Member with Premier-Level Benefits (\$95 US/C\$95)

Full Name \_\_\_\_\_ Title \_\_\_\_\_

Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

## PART 3: INSTITUTION CEO

CASE recognizes the critical role your CEO plays in advancing your institution/organization; therefore he/she is eligible to receive a free subscription to CURRENTS magazine.

This person may be a (select one):  Member\*  Member with Premier-Level Benefits (\$95 US/C\$95)

\*If Member select or leave blank:  Send complimentary CURRENTS

Full Name \_\_\_\_\_ Title \_\_\_\_\_

Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

## PART 4: DUES CALCULATION

Membership Base Dues (See chart on page 1) \$ \_\_\_\_\_ US or C\$

Number of Premier Memberships \_\_\_\_\_ x \$95 US/C\$95 \$ \_\_\_\_\_ US or C\$

**Total Due** \$ \_\_\_\_\_ US or C\$

Begin membership on the first day of \_\_\_\_\_, 20\_\_\_\_

## PART 5: FORM OF PAYMENT\*

\_\_\_\_ Check (Make payable to CASE Membership)

Charge to: VISA MC AMEX

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ (mm/yy)

Name on Card \_\_\_\_\_

## PART 6: Submit application along with payment to:

CASE Membership  
Dept. 4022  
Washington, DC 20042-4022, USA

Or fax to +1-202-332-1964 or email scanned copy to membership@case.org.

**\*Credit card payments for Canadian institutions are processed in US dollars equivalent to the Canadian dues value.**

**Members**

To add staff to your membership roster so they may receive the standard-level benefits, complete the information below for each individual. See page 5 for a list of benefits. You may have an unlimited number of members. Attach this page to the application. Photocopy form as needed.

**NOTE: If an individual's address is the same as the institution address as listed on Page 1 then write 'SAME' in the address block. If US address, please include Zip + 4.**

➤Name		➤Name	
_____		_____	
Title		Title	
_____		_____	
Address		Address	
_____		_____	
Address		Address	
_____		_____	
City		City	
_____		_____	
State/Province	Postal Code	State/Province	Postal Code
_____	_____	_____	_____
Country		Country	
_____		_____	
Phone		Phone	
_____		_____	
Fax		Fax	
_____		_____	
Email		Email	
_____		_____	

➤Name		➤Name	
_____		_____	
Title		Title	
_____		_____	
Address		Address	
_____		_____	
Address		Address	
_____		_____	
City		City	
_____		_____	
State/Province	Postal Code	State/Province	Postal Code
_____	_____	_____	_____
Country		Country	
_____		_____	
Phone		Phone	
_____		_____	
Fax		Fax	
_____		_____	
Email		Email	
_____		_____	

**Premier Memberships**

To add staff to your roster as members with premier-Level benefits, complete the information below for each individual. See page 5 for a list of benefits. The fee for premier membership is \$95 US/C\$95 per individual. Attach this page to the application and adjust dues accordingly. Photocopy form as needed.

**NOTE: If an individual's address is the same as the institution address as listed on Page 1 then write 'SAME' in the address block. If US address, please include Zip + 4.**

➤ Name	➤ Name
Title	Title
Address	Address
Address	Address
City	City
State/Province	State/Province
Postal Code	Postal Code
Country	Country
Phone	Phone
Fax	Fax
Email	Email

➤ Name	➤ Name
Title	Title
Address	Address
Address	Address
City	City
State/Province	State/Province
Postal Code	Postal Code
Country	Country
Phone	Phone
Fax	Fax
Email	Email

## How CASE Membership Works

(1) Membership starts when your institution joins CASE.

### **Institutional Membership Benefits:**

- Membership for all staff
- Support of the advancement profession
- Professional development opportunities
- Staffing and recruitment services
- Advancement research and benchmarking tools
- Legislative advocacy on advancement issues
- Recognition for outstanding programs
- Institutionally related foundation, alumni association and student advancement program resources
- Complimentary meeting space at CASE offices
- Affinity partner discounts

(2) All staff at your institution receives standard-level benefits.

### **Standard-Level Benefits for All Staff:**

- Peer connections with over 64,000 advancement professionals worldwide
- Career support and development
- Scholarship and award eligibility
- Extensive volunteer and leadership opportunities at the regional, national and global level
- Professional listing and general search capabilities in the online Member Directory
- Advancement news and information delivered to your desktop
- Substantial discounts on more than 100 professional development programs
- Discounts on all books and multimedia resources
- + All institutional benefits

(3) Individuals can be upgraded to premier membership and receive an enhanced suite of resources.

### **Premier Membership Benefits:**

- Tailored solutions for your advancement needs from the knowledgeable InfoCenter staff
- Subscription to our award-winning CURRENTS magazine, advancement's premier publication
- White papers on critical advancement topics
- *Advancement Weekly* e-newsletter to help you manage people, budgets and resources
- MatchMyGift™ app for smart phones, on-the-go access to a corporate matching gift database
- Special savings on conferences
- Monthly podcasts on advancement trends and issues
- Expanded search capabilities using the online Member Directory
- + All institutional and standard-level benefits