



THE CLARENCE J. JUPITER FELLOWSHIP IN INSTITUTIONAL ADVANCEMENT

The Clarence J. Jupiter Fellowship program seeks to diversify the advancement profession. As the premier association for educational advancement professionals, CASE is committed to the inclusion of people from diverse backgrounds at all levels of the profession. The Jupiter Fellowship program is designed to attract students (undergraduate and graduate) of diverse backgrounds who may not have previously considered a career in institutional advancement. The program provides up to eight fellows with a hands-on learning experience at CASE-member educational institutions throughout North America. Jupiter Fellows receive on-the-job training and gain valuable skills in the three professional areas of advancement—alumni relations, communications & marketing, and philanthropy.

Modeled after the highly successful CASE District I internship program that began in 1991, the Clarence J. Jupiter Fellowship Program was created in 1998 to honor Mr. Clarence J. Jupiter, the long-time vice president of development at Xavier University of Louisiana. In addition to his many years of service to educational advancement at Xavier, Mr. Jupiter served with great distinction as a volunteer leader for numerous philanthropic organizations, including the CASE Board of Trustees.

The Clarence J. Jupiter Fellow would receive:

- An introduction to a community of advancement professionals who can serve as helpful resources and mentors in one's career
- A paid internship (200 hours - \$2,000)
- An advancement book allowance from CASE books (\$125)
- Sponsorship to a CASE District conference (\$1,000)
- In-depth training and focus on one of the three key areas of institutional advancement—alumni relations, communications and marketing, and development/fundraising.
- New skills and professional relationships
- Membership to CASE and the benefits that come with CASE membership

For additional information contact:

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**CLARENCE J. JUPITER FELLOWSHIP PROGRAM
APPLICATION FORM, 2010-2011**

DEADLINE FOR APPLICATION: *October 1, 2010*

I. PERSONAL INFORMATION

FIRST NAME _____

LAST NAME _____

CURRENT ADDRESS _____

EMAIL _____

PHONE _____

II. HOST INSTITUTION

NAME _____

ADDRESS _____

III. ADVISER – CONTACT INFORMATION

You are required to submit one letter of reference from your ASAP Adviser. Please include this letter with the application.

NAME _____ TITLE _____

ADDRESS _____

PHONE _____ E-MAIL _____

IV. EDUCATIONAL BACKGROUND & WORK EXPERIENCE

Please submit with this application a resume detailing your student and/or educational experience.

V. BACKGROUND

Due to the specific nature of the Jupiter Fellowship, please indicate diverse background:

- African American/Black Asian White
 Hispanic/Latino American Indian/Alaskan Native
 Pacific Islander/Native Hawaiian

VI. PERSONAL STATEMENT

In a statement of up to 750 words, please share your interest in educational advancement, career plans and goals and how this fellowship can help you achieve these objectives.

VII. APPLICANT'S AGREEMENT

I affirm that all information contained in this application is complete and accurate. If selected as a Jupiter Fellow, I agree to abide by all regulations concerning the Jupiter program as established by CASE.

SIGNATURE _____

DATE _____

EMAIL COMPLETED APPLICATION AND ACCOMPANYING MATERIALS BY October 1, 2010 to:

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